

# Boarding Admission Form

Pet(s) Name: \_\_\_\_\_ Drop-off Time: \_\_\_\_ AM \_\_\_\_ PM  
Pick-up Time: \_\_\_\_ AM \_\_\_\_ PM

Drop-off Date: \_\_\_\_\_ Pick-up Date: \_\_\_\_\_

Run Reservation: 3x6 | 4x10 | 10x10 | Executive Suite | Double Condo | Quad Condo

All pets **must be up to date** on vaccinations and free from fleas/ticks. Proof of vaccinations must be on file at the time of boarding, or they will be administered upon admission at the owners' cost.

Initial \_\_\_\_\_

This is to certify that I have read, understand and will comply with the boarding policies and information given with this admission form.

Initial \_\_\_\_\_

As a courtesy to our clients, the Pet Resort is open on **Sunday from 3-4pm for pick-ups only**. Please note that holidays may affect this – please inquire with staff.

Initial \_\_\_\_\_

**\*If you pick up on Sunday, you WILL be charged for that day\***

## Pre-Admission Questions

1. What time did your pet last eat? \_\_\_\_\_
2. What time did your pet last drink? \_\_\_\_\_
3. What time did your pet last urinate? \_\_\_\_\_
4. What time did your pet last defecate? \_\_\_\_\_
5. What time did your pet last get medication, if any? \_\_\_\_\_
6. Has your pet shown any signs of coughing, runny nose, fever or lethargy in the last 4 weeks? **Yes | No**
7. Has your dog visited any of the following locations in the past 4 weeks: doggie daycare, grooming facility, boarding facility, dog park/beach, veterinary hospital or group dog training? **Yes | No**
8. Has your dog been in close proximity with any known infectious dogs? **Yes | No**
9. Does your pet require any special handling? \_\_\_\_\_
10. Please label, list and describe all items left with your pet: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Optional Special Services

*Boarding is a great opportunity to have necessary and recommended services performed conveniently while your pet is in our care. Please select those you wish to receive; charges will apply. Please ask for pricing!*

### Canine:

- \_\_\_\_\_ Cot (Free of Charge)  
 \_\_\_\_\_ Midday Extra Walk  
 \_\_\_\_\_ Doggie Daycare - If yes, how often? \_\_\_\_\_  
 \_\_\_\_\_ One on One Playtime for 20mins - If yes, how often? \_\_\_\_\_  
 \_\_\_\_\_ Nail Trim – **OR** – \_\_\_\_\_ Nail Trim + Dremel/Grind  
 \_\_\_\_\_ Anal Gland Expression  
 \_\_\_\_\_ Bath

*By selecting a bath, you agree to an afternoon pick up to ensure your dog is bathed and dry to go home. Before noon pick-ups will be bathed the prior day & freshened up before departure. See our price sheet for more details!*

### Feline:

- \_\_\_\_\_ Nail Trim  
 \_\_\_\_\_ Playtime for 20 minutes (Free of Charge)

# Boarding Admission Form

## Feeding Instructions

We provide Hill's Science Diet Sensitive Stomach & Skin dry food. Canned food is available for purchase.

Did you provide your own food? Y \_\_\_ N \_\_\_

If you marked yes, In the event that your pet runs out of food, may we give resort food? Y \_\_\_ N \_\_\_

Please specify and circle your pet's exact feeding instructions for any wet or dry food and treats.

\_\_\_\_\_ **Breakfast:** \_\_\_\_\_ cup(s) or personal scoop(s) or bag(s)  
\_\_\_\_\_ can(s)

\_\_\_\_\_ **Lunch:** \_\_\_\_\_ cup(s) or personal scoop(s) or bag(s)  
\_\_\_\_\_ can(s)

\_\_\_\_\_ **Dinner:** \_\_\_\_\_ cup(s) or personal scoop(s) or bag(s)  
\_\_\_\_\_ can(s)

Other Instructions: \_\_\_\_\_

## Medications to be Administered

Injectable/Sub-Cutaneous medications and more than 5 medications require Medical Boarding or Vet Tech monitoring- Inquire for pricing.

A \$4.00 charge per administration (cage visit) applies for oral and topical meds.

**All medications brought into our facility must be in their original pill bottle.**

Medication 1: \_\_\_\_\_ Directions: \_\_\_\_\_

Medication 2: \_\_\_\_\_ Directions: \_\_\_\_\_

Medication 3: \_\_\_\_\_ Directions: \_\_\_\_\_

Medication 4: \_\_\_\_\_ Directions: \_\_\_\_\_

Medication 5: \_\_\_\_\_ Directions: \_\_\_\_\_

## Owner/Agent, Emergency Contact and Authorized Pick-Up Contact Information

\*Signature of Owner/Agent: \_\_\_\_\_ Date: \_\_\_\_\_

\*Print Name of Owner/Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

**\*Your emergency contact must be someone who can be reached and make important decisions if you are unavailable.\***

\*Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

I authorize this person to pick-up my pet if I am unavailable to do so.

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

I authorize this person to pick-up my pet if I am unavailable to do so.

## Additional Requests and Notes

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Thank you for choosing our hospital to board your pet. We provide quality boarding with a personal touch. Every attempt will be made to give each pet individual love and attention during his or her visit with us. While staying with us, your pet will be under the supervision of our Pet Resort Attendants. We strive to maintain a sanitary and healthy environment for our patients!*

**Canine Requirements:**

Rabies, Distemper/Parvo, Bordetella, Lepto, Influenza (H3N2/H3N8), negative intestinal parasite screen within 12 months

**Feline Requirements:**

Rabies, FVRCP, negative intestinal parasite screen within 12 months

**Vaccinations:** All pets must be to date on their veterinarian-administered vaccinations, and it is the owner's responsibility to make sure that proof of current vaccines is on file with the hospital at the time of admission. If vaccinations have been administered at another veterinary hospital and they are closed at the time of admission and proof of those vaccinations are not on file, the vaccines will be brought current at the time of admission and the client will be charged accordingly. Boarding animals unvaccinated is prohibited. Puppy boarding is no longer available due to health risks.

**Internal/External Parasites:** All pets must be free of parasites, including fleas and ticks. If your pet is found to have either, we will administer oral or topical flea/tick prevention/treatment at the cost of the owner.

**Rates:** Rates are set daily for each separate service offered. Daycare, midday walks, one-on-one's, boarding and grooming are separate services. A complete list of services and pricing can be found on our website or call for details. Check-in/out times can be scheduled for anytime during our lobby hours. Reservations for boarding are preferred, but walk-ins are welcome with appropriate documentation and available space. **Our boarding rate is charged daily and check out is at noon (12PM) Monday – Saturday. The daily rate will apply to all boarders staying past noon, or on Sundays.** If you elect to have your dog receive a bath prior to going home, you will not be charged for an afternoon pick-up- this rule does not apply to Sunday. If your pet's stay needs to be extended past the date that was previously booked, we cannot guarantee your pet's original run will be available, but we can certainly make sure your pet(s) have comfortable accommodations for their extended stay.

**Deposits:** A deposit is required for extended boarding (>30 days).

**Payment: Payment in full is due when your pet is discharged.** If someone other than yourself is picking up, please call ahead to make payment arrangements.

**Medical Illness Policy:** One of the advantages of boarding your pet at a Veterinary Hospital is that medical attention is readily available to our guests. If your pet needs medical attention we will call your number and then your emergency contact that was given to us at admission. If we are unable to contact you, your pet will be treated as we deem necessary, at normal hospital fees. If your pet is currently on medication, please inform the front desk. Injectable/Sub-Cutaneous medications require Medical Boarding/Vet Tech monitoring- Inquire for pricing. There is a fee that we charge per administration (cage visit) that applies to oral and topical medications.

**Personal Belongings:** Leaving personal belongings, such as toys, blankets, bedding, etc., is allowed but discouraged due to the sanitation and orderliness requirements. We have bedding options available to your pet free at your request! You may also request a cot for the duration of your stay. If you have questions about this, please discuss them with the front desk.

**The Pet Resort is not responsible for any items damaged, lost or soiled.**

**Inherent Conditions:** Occasionally, pets may develop problems from environmental and dietary changes. Signs may include vomiting, diarrhea, coughing, sneezing and self-trauma such as biting or scratching at their skin. We take great care so that these problems will not occur and we treat our guests promptly, if needed. However, please be aware and understand that these conditions can develop and the hospital is not financially responsible for these inherent conditions, if they do occur.

**Abandonment:** Please notify us if there are any change of plans in your pet's scheduled release date. If you do not notify us of a change in your pet's departure date and we do not hear from you, or unable to contact you or your emergency contact for a period of 14 days after the scheduled release date, the Hospital will consider your pet abandoned according to the animal abandonment laws in your state. Please be advised that the pet owner will be responsible for fees accrued and any other fees or legal services incurred by the Hospital as a result of the abandonment.